



FACILITY MAP





CLOVIS
VETERANS
MEMORIAL DISTRICT

FACILITY PRICING

MONDAY - FRIDAY									
<u>ROOM</u>	<u>Sq. Ft</u>	<u>Banquet Capacity</u>	<u>60" Round Tables</u>	<u>Classroom Seating</u>	<u>8' Long Tables</u>	<u>Theater Seating</u>	<u>U Shape Seating</u>	<u>Standard Rate</u>	<u>Facility Deposit</u>
*Liberty Ballroom	10368	650	82	436	-	999	-	\$3,200	\$1,000
*Ballroom	6432	425	53	288	-	650	-	\$2,150	\$1,000
Auditorium	-		5	350	-	350	-	\$1,500	\$500
*Liberty	3895	224	28	128	-	300	-	\$1,300	\$750
*Independence A/B	4565	224	28	160	-	300	-	\$1,300	\$750
Independence A	2178	104	13	76	19	144	40	\$800	\$500
*Independence B	2387	120	15	80	20	162	48	\$800	\$500
*Veterans A/B	2535	120	15	108	27	224	52	\$800	\$500
*Freedom	2145	96	12	72	20	150	44	\$550	\$500
*Veterans A	1268	64	8	56	14	90	32	\$500	\$300
Veterans B	1268	64	8	52	13	90	32	\$500	\$300
Patriots A/B	1443	64	8	64	16	80	36	\$425	\$300
Patriots A	722	32	4	32	8	40	20	\$300	\$200
Patriots B	722	32	4	32	8	40	20	\$300	\$200
Room 1	646	32	4	32	8	40	20	\$300	\$200
Room 2	418	16	2	16	4	20	12	\$200	\$100

SATURDAY & SUNDAY									
<u>ROOM</u>	<u>Sq. Ft</u>	<u>Banquet Capacity</u>	<u>60" Round Tables</u>	<u>Classroom</u>	<u>8' Long Tables</u>	<u>Theater Seating</u>	<u>U Shape Seating</u>	<u>Standard Rates</u>	<u>Facility Deposit</u>
*Liberty Ballroom	10368	650	82	436	-	999	-	\$4,250	\$1,000
*Ballroom	6432	425	53	288	-	650	-	\$2,900	\$1,000
Auditorium			5	350	-	350	-	\$1,500	\$500
*Liberty	3895	224	28	128	-	300	-	\$1,700	\$750
*Independence A/B	4565	224	28	160	-	300	-	\$1,700	\$750
Independence A	2178	104	13	76	19	144	40	\$1,000	\$500
*Independence B	2387	120	15	80	20	162	48	\$1,000	\$500
*Veterans A/B	2535	120	15	108	27	224	52	\$1,000	\$500
*Freedom	2145	96	12	72	20	150	44	\$750	\$500
*Veterans A	1268	64	8	56	14	90	32	\$650	\$300
Veterans B	1268	64	8	52	13	90	32	\$650	\$300
Patriots A/B	1443	64	8	64	16	80	36	\$550	\$300
Patriots A	722	32	4	32	8	40	20	\$350	\$200
Patriots B	722	32	4	32	8	40	20	\$350	\$200
Room 1	646	32	4	32	8	40	20	\$350	\$200
Room 2	418	16	2	16	4	20	12	\$250	\$100

*KITCHEN RENTAL: Veterans/Freedom: \$150 Ballroom/Independence: \$200 DEPOSIT FOR KITCHEN ONLY: \$150 for any kitchen

20% Down Payment Due within 72hours of booking

Prices effective
for rentals on or
after July 1, 2023.



CLOVIS
VETERANS
MEMORIAL DISTRICT

Additional Rental Items

Dance Floor	Room 1 or Room 2	<i>not permitted</i>	
	Patriots/Veterans A or B	12' x 12'	\$180 _____
	Freedom, Independence A/B	16' x 16'	\$320 _____
	Vet A/B, Indep A/B, Liberty	20' x 20'	\$500 _____
	Ballroom, Liberty Ballroom	24' x 24'	\$720 _____
Stage (4' x 8' section)	\$50 each _____		
White Board	\$10 each _____	Uplighting	\$25 _____
Portable Bar	\$150 each _____	Pipe & Drape	12' x 10' \$75 _____
Easels	\$ 5 each _____		16' x 10' \$85 _____
Portable Partition	\$ 25 each _____	White Fencing	120' x 4' \$375 _____

Screen/Projector	Drop Down Projector & Screen (Cost per screen & projector)	\$200 _____
	Availability per room: 4- Liberty Ballroom (12,000 laser projector) 2- Ballroom, Independence A/B, Veterans A/B (8,000 laser projector) 1- Independence A or B, Veterans A or B, Freedom (8,000 laser projector)	
	Portable Projector & Drop Down Screen (2,500 lumens)	\$100 _____
	Available in the Patriots A/B, Room 1 or Room 2	

Audio Package	Patriots A or B, Room 1 or Room 2	\$100 _____
<i>Includes:</i>	Patriots A/B, Veterans A or B, Freedom	\$150 _____
Podium Wired Microphone Wireless Microphone Audio System Pandora (Classical Music)	Independence A or B, Vet A/B	\$200 _____
	Indep A/B, Liberty	\$250 _____
	Ballroom	\$300 _____
	Liberty Ballroom	\$350 _____
	Deposit (per room)	\$200 _____
	Mobile 8 (Set up 7 wired mics & 1 wireless mic)	\$150 _____
	Spider Box (Includes 30' or 50' cords & adapter/splitter)	\$50 _____
	Deposit	\$100 _____
	A/V Tech (optional)	\$250 _____

Extra Tables	Security
Rectangle 8' x 30"	Per Guard (5 hr.) \$175 _____
Rectangle 8' x 18"	<u>With alcohol</u> : 1 guard per 75 guests
Cocktail (24" or 36")	<u>Without alcohol</u> : 1 guard per 150 guests
Rectangle 4' x 18"	<i>(When guest count is over 300 people)</i>
Outside Cooking Table- 6ft	



CLEAN UP REQUIREMENTS

ALL items must be completed prior to sign out with Operations Team.

****Failure to sign-out will constitute the facility deposit to be withheld from the client's refund****

ROOM:

- CLEAN UP SPILLS**
- PLACE TRASH IN TRASH CANS (IF FULL CALL OPERATIONS)**
- REMOVE ALL ITEMS THAT WERE BROUGHT IN.**

KITCHEN- *if applicable:*

WIPE DOWN:

- CARTS**
- COUNTERS**
- SINKS** (Do not pour anything down the drains, such as but not limited to coffee grounds, oil and food.)
- STOVES INSIDE & OUTSIDE**
- REFRIGERATOR INSIDE & OUTSIDE**
- SWEEP/MOP KITCHEN FLOOR** (Broom, mop, bucket & dust pan are provided.)

QUESTIONS/ CONCERNS?

Call Operations Staff @ (559) 299-0471 PRESS 1

CONTACT OPERATIONS FOR CLEANING SUPPLIES



LIABILITY INSURANCE INFORMATION

NEW REQUIREMENTS EFFECTIVE IMMEDIATELY

Clients are required to provide liability insurance naming the Clovis Veterans Memorial District as **additionally insured**. Events in the **interior** of the facility are required to provide coverage in the amount of **2 million dollars aggregate**. Events in the **exterior** of the facility, which includes anything on property and outside of the doors, are required to provide coverage in the amount **2 million dollars**, per occurrence, with **4 million dollars aggregate**.

The insurance certificate must be delivered to the District Office no later than THIRTY (30) days prior to the event.

Failure to provide the necessary and required liability insurance coverage will result in cancellation of the building use permit.

IF SELLING ALCOHOL:

You must go to the City of Clovis for the following permits:

- Daily On Sale License

Clovis Veterans Memorial District
808 4th Street Clovis, CA 93612
Fax #: 559.299.2151 or
Reservations@cvmdistrict.ca.gov